

## **Conference Registration Cancellations and Refunds Policy**

All refunds will be issued by check.

- Requests received by May 5, 2023, will incur a 25% cancellation fee.
- Requests received by May 12, 2023, will incur a 50% cancellation fee.
- Requests received after May 12, 2023, forfeit the registration fee. No refunds.
- Requests received after May 12, 2023, forfeits the registration fee, unless there is an extenuating circumstance. At the discretion of PBD, cancellations due to extenuating circumstances may be refunded 50% of the registration fee.

Cancellations must be made in writing and received no later than **Sunday**, **May 21**<sup>st</sup>, **2023**. Please send requests by e-mail to staff@phibetadelta.org.